

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE MADISON COUNTY HOUSING AUTHORITY  
HELD AT 2 EASTPORT PLAZA DRIVE; COLLINSVILLE, IL 62234

The Regular Meeting of the Board of Commissioners held on Thursday, January 16, 2020, was called to order by Chairman Gray at 12:08 p.m.

The Roll was called and the following Commissioners were present: Bobby Collins, Sr., Yolanda Crochrell, James Gray, LaSonya Stiff and Phillip White, Jr.

A quorum was achieved.

Motion by Commissioner Stiff, seconded by Commissioner Crochrell to approve the minutes of the Regular Meeting of December 19, 2019. Roll call vote, Commissioner White, aye, Commissioner Stiff, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Stiff, seconded by Commissioner White to approve the payables listing as presented. Roll call vote, Commissioner White, aye, Commissioner Stiff, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye. All aye, motion carried.

Executive Director Hightower forwarded the Board the management review report from HUD. He addressed that there have been numerous conference calls with HUD with more to come.

He explained that Public Housing had one finding. Andrea Lambert explained that the wrong utility allowance was used and it will be rectified.

Executive Director Hightower explained that Section 8 had four out of five files with errors giving them an 80% error rate. He continued by stating that staff does not see it that way. Amy Parkinson, Andrea Lambert and all three Section 8 counselors audited the five files. None of them saw the problems HUD is seeing. There will be a conference call with HUD to discuss what was found. Executive Director Hightower does not think staff is wrong. Amy Parkinson explained that one of the findings was regarding pay check stubs and how they were calculated, in accordance with training staff has had versus the way HUD said they should have been calculated.

Executive Director Hightower is concerned; he does not want to tick off HUD if it is proven they made the mistake. A conference call will be held with HUD to discuss the action plan by January 29, 2020.

Executive Director updated the Board regarding the 1.8M HUD says the housing authority owe to itself. He is going to propose to HUD the Housing Authority pay a \$50,000.00 down payment and pay \$10,000 annually. Rubin Brown is working with the Housing Authority to prepare a financial response.

Pat Howard introduced Latoya Newberry as an FSS Graduate. Ms. Newberry increased her wages 30% in the last year and has ended all government assistance.

Attorney Dana Edwards advise the Board that she is working on changes with Andrea Lambert.

Motion by Commissioner Crochrell, seconded by Commissioner White to accept the Staff Reports as presented. Roll call vote, Commissioner White, aye, Commissioner Stiff, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye. All aye, motion carried.

Commissioner Crochrell requested a print-out of all upcoming training for the Board. Executive Director Hightower explained that NAHRO and PHADA have always been the two main conferences commissioners have always gone to however, Nelrod has started hosting conferences for staff and commissioners. He also suggested that the commissioners may want to attach a number in the Travel Policy as the number of trips they take per year. Chairman Gray said the Board will look at it.

Motion by Commissioner Crochrell, seconded by Commissioner White to approve Resolution 2020 R 1; A Resolution approving a revision to the handbook/personnel policy of Madison County Housing Authority. Roll call vote, Commissioner White, aye, Commissioner Stiff, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye. All aye, motion carried.

Executive Director Hightower advised the Board that HUD had notified the Authority that they had to have a Code of Conduct in place and it must be sent to HUD.

Motion by Commissioner Crochrell, seconded by Commissioner White to approve Resolution 2020 R 2; A Resolution adopting a new Ethics and Code of Conduct Policy for the Madison County Housing Authority. Roll call vote, Commissioner White, aye, Commissioner Stiff, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Stiff, seconded by Commissioner White to adjourn the meeting. Commissioner White, aye, Commissioner Stiff, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye. All aye, motion carried.

Meeting adjourned at 12:44p.m.

Attest:

  
Chairman  
Secretary