

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE MADISON COUNTY HOUSING AUTHORITY
HELD AT 1609 OLIVE STREET; COLLINSVILLE, IL 62234

The Regular Meeting of the Board of Commissioners held on Thursday, February 8, 2018, was called to order by Chairman Gray at 12:00 p.m.

The Roll was called and the following Commissioners were present: Wilbert Glasper, James Gray, Cheryl Jouett and LaSonya Stiff.

Absent: Michael Skoklo

A quorum was achieved.

Motion by Commissioner Stiff, seconded by Commissioner Glasper to approve the minutes of the Regular Meeting of January 18, 2018. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Jouett, seconded by Commissioner Stiff to approve the payables listing as presented. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray, aye. All aye, motion carried.

There were no members of the public.

Executive Director Hightower advised the Board he was contacted by Commissioner Michael Skoklo. He stated Commissioner Skoklo has plans to resign from the Board effective March 1, 2018. He has accepted another job, in St. Louis, and it will not allow him to regularly attend the meetings.

Executive Director stated he would submit his resignation to County Board Chairman Prenzler. Chairman Gray added that he should submit his resignation to the Madison County Housing Authority (MCHA) Board. Attorney Beatty advised that Chairman Prenzler appoints members to the MCHA Board. The terms are set and maintained by the County Board. As protocol you direct your resignation to the person who put you in the position. As a courtesy, a copy could go to the MCHA Board.

Attorney Beatty continued by saying he assumes it will be placed on the County Board agenda in March and a new member would be appointed in April or May. He is unsure of the deadline for the County Board agenda.

A very brief discussion was held regarding the vacated position.

Motion by Commissioner Stiff, seconded by Commissioner Glasper to accept the Staff Reports as presented. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Jouett, seconded by Commissioner Stiff to approve Resolution 2018 R 1; A Resolution approving the Section 8 Management Assessment Program Certification (SEMAP). Roll

call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Stiff, seconded by Commissioner Gasper to approve Resolution 2018 R 2; A Resolution approving and adopting an amended Section 8 Administrative Plan. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray, aye. All aye, motion carried.

Teri Lake explained to the Board, the Drug Testing Policy and Procedures, given to the them at the meeting, reflected the small changes Attorney Beatty made to it after the packets went out.

Motion by Commissioner Stiff, seconded by Commissioner Jouett to approve Resolution 2018 R 3; A Resolution adopting and implementing a Drug Testing Policy and Procedures. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray, aye. All aye, motion carried.

Attorney Beatty recommended amending Resolution 2018 R 4, paragraph 1, add "assign other work as identified"

Motion by Commissioner Gasper, seconded by Commissioner Stiff to amend Resolution 2018 R 4; A Resolution awarding a contract, as recommended. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Gasper, seconded by Commissioner Stiff to approve, as amended, Resolution 2018 R 4; A Resolution awarding a contract. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Jouett, seconded by Commissioner Stiff to table Resolution 2018 R 5; A Resolution recommending a technical assistance contract award. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray, aye. All aye, motion carried.

Commissioner Jouett asked Attorney Beatty if he had reviewed the Legal RFP and if everyone felt comfortable with it. Attorney Beatty advised he had made a few small changes, but was comfortable with it.

Motion by Commissioner Stiff, seconded by Commissioner Jouett to approve Resolution 2018 R 6; A Resolution authorizing the solicitation of a proposal (RFP) for legal services for the Madison County Housing Authority. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Jouett, seconded by Commissioner Stiff to approve Resolution 2018 R 7; A Resolution authorizing the approval to enter into a Memorandum of Understanding with Lewis & Clark YouthBuild. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray, aye. All aye, motion carried.

Commissioner Jouett asked if there had been a previous contract for security equipment and services and where the funding would come from for the contract with Siemens. Executive Director Hightower stated there had been contract for these services since he has been at MCHA. He continued by stating most funding would come from Capital Fund and some from the Development Company. Commissioner Jouett asked that the source of funding be added to Resolution 2018 R 8.

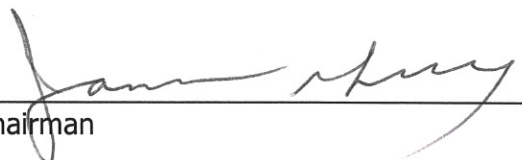
Motion by Commissioner Jouett, seconded by Commissioner Stiff to amend Resolution 2018 R 8; A Resolution to award a contract, as requested, by adding the source of funding. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Jouett, seconded by Commissioner Glasper to approve as amended, Resolution 2018 R 8; A Resolution to award a contract. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray, aye. All aye, motion carried.


Motion by Commissioner Stiff, seconded by Commissioner Jouett to approve Resolution 2018 R 9; A Resolution authorizing the solicitation of interest rates for the Madison County Housing Authority CD's. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray, aye. All aye, motion carried.

Motion by Commissioner Stiff, seconded by Commissioner Jouett to adjourn the meeting. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray, aye. All aye, motion carried.

Meeting adjourned at 12:15 p.m.


Chairman

Attest:


Secretary