

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE MADISON COUNTY HOUSING AUTHORITY
HELD AT 1609 OLIVE STREET; COLLINSVILLE, IL 62234

The Regular Meeting of the Board of Commissioners held on Thursday, January 18, 2018, was called to order by Chairman Gray at 12:00 p.m.

The Roll was called and the following Commissioners were present: Wilbert Gasper, James Gray, Cheryl Jouett and LaSonya Stiff.

Absent: Michael Skoklo

A quorum was achieved.

Motion by Commissioner Stiff, seconded by Commissioner Gasper to approve the minutes of the Regular Meeting of December 14, 2017. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray. All aye, motion carried.

Motion by Commissioner Stiff, seconded by Commissioner Jouett to approve the minutes of the Special Meeting of December 20, 2017. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray. All aye, motion carried.

Motion by Commissioner Jouett, seconded by Commissioner Stiff to approve the payables listing as presented. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Gasper, aye, Commissioner Gray. All aye, motion carried.

There were no members of the public.

Executive Director Hightower informed the Board that HUD has designated MCHA as a small housing authority. He is not sure that this is accurate. The regulations state a housing authority with under 250 public housing units is considered small, this includes vouchers. Currently MCHA has under 250 public housing units however we are in excess of 1100 vouchers. He continued by stating HUD has changed something we did not know about. A letter was received stating MCHA is a small housing authority.

Executive Director Hightower continued by telling the Board that with the small housing authority designation it would allow the authority, financially, to do some things with operations, that it has not been able to do in the past. The Capital Fund account could potentially all be placed in operations. He and Karen are checking further to see if MCHA really is considered a small housing authority. If so, a revision to the Capital Fund account will need to be done adding money to operations.

Executive Director Hightower explained to the Board that Amy Parkinson had been sick therefore her report has been added.

Amy updated the Board by stating she and Mr. Hightower are moving forward with pulling applicants from the Section 8 waiting list. This will take place in the next couple of weeks.

Commissioner Glasper asked if there was anything from any staff since the reports went out.

Attorney Beatty stated that the tenant activity report included closed files. He will talk with Micah and have those removed for future reports. Attorney Beatty advised the Board that although he informed them of his intent to not submit a proposal for a new contract, he is not retiring from law. He will still be conducting regular business with personal injury and workman's compensation. He is just moving on from the Housing Authority.

Executive Director Hightower stated we should move forward with getting started on the RFP for legal services. Attorney Beatty stated the Board should be ready to make a decision in June. Executive Director Hightower said he would ask the Board for approval to request the RFP's at February's meeting. He continued by stating the proposals would be submitted to him and forwarded to the Board.

Commissioner Jouett asked Attorney Beatty if there was anything that needed to be changed in the contract, based on his experience. Attorney Beatty responded that the proposal should include the cost for 3 years but the contract then should be for a period of one year giving the Board the option to renew each of the following 2 years.

Executive Director Hightower advised the Board that we are monitoring what comes out of Washington, DC. We don't have a budget and we are hoping we get funded.


Motion by Commissioner Stiff, seconded by Commissioner Glasper to accept the Staff Reports as presented. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray. All aye, motion carried.

Motion by Commissioner Jouett, seconded by Commissioner Stiff to adjourn the meeting. Roll call vote, Commissioner Stiff, aye, Commissioner Jouett, aye, Commissioner Glasper, aye, Commissioner Gray. All aye, motion carried.

Meeting adjourned at 12:13 p.m.


Chairman

Attest:


Secretary