

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE MADISON COUNTY HOUSING AUTHORITY

The Regular Meeting of the Board of Commissioners held on October 21, 2021 was called to order by Chairman Gray at 12:09 p.m.

The Roll was called and the following Commissioners were present: Lisa Campfield, Bobby Collins, Sr., Yolanda Crochrell, James Gray and Phillip White, Jr.

A quorum was achieved.

Motion by Commissioner Crochrell, seconded by Commissioner White to approve the minutes of the Regular Meeting of September 16, 2021. Roll call vote, Commissioner Campfield, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye, Commissioner White, aye. All aye, motion carried.

Motion by Commissioner Crochrell, seconded by Commissioner Campfield to approve the minutes of the Special Meeting of September 21, 2021. Roll call vote, Commissioner Campfield, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye, Commissioner White, aye. All aye, motion carried.

Motion by Commissioner White, seconded by Commissioner Crochrell to approve the payables listing as presented. Roll call vote, Commissioner Campfield, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye, Commissioner White, aye. All aye, motion carried.

Executive Director Hightower addressed the Board by stating that 2021 consisted of some major changes. It consisted of a new Section 8 staff. The Section 8 Department is now fully staffed with one additional person.

Executive Director Hightower advised the Board of promotions and new hires in the Section 8 Department. Tracy Deck is the Section 8 Director. Glenda Bixler was promoted to Assistant Section 8 Director. LaSonya Stiff will fill the Section 8 Coordinator position vacated by Glenda Bixler. Stephanie Seehausen has been promoted to FSS Coordinator and will be assisted by Constance Slack. Rosetta Brown will no longer be the Intake Specialist. She currently does not have a title, however, she will be assisting everyone in the Section 8 Department along with the front desk. Whitney Morse has been hired to fill the Intake Specialist position and Kawanda Brown will fill the vacated Section 8 Counselor position.

Commissioner Crochrell asked why there was a waiting list and Commissioner Campfield asked how long the waiting list takes. Executive Director Hightower explained that HUD requires the waiting list for all applicants. The length an applicant is on the waiting list varies depending on their point status. There are currently 850 applicants on the waiting list.

Executive Director Hightower continued by stating, in the past the Housing Authority has had two Housing Managers. One of these positions became vacant when Tracy moved to the Section 8 Director position. Briana McElroy has filled the vacant position. New hire Debra Bradley has filled the vacated clerk position.

Tracy Deck presented Glenda Bixler, Stephanie Seehausen, Constance Slack and LaSonya Stiff with plaques from their recent trainings. Executive Director Hightower presented Tracy Deck with a plaque from a recent training. Andrea Lambert presented Briana McElroy with a plaque from her recent training.

Motion by Commissioner Crochrell, seconded by Commissioner Campfield to accept the Staff Reports as presented. Roll call vote, Commissioner Campfield, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye Commissioner White, aye. All aye, motion carried.

Motion by Commissioner Crochrell, seconded by Commissioner Campfield to approve Resolution 2021 R 8; A Resolution Authorizing the Approval of the Annual Plan and 5 Year Plan. Roll call vote, Commissioner Campfield, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye Commissioner White, aye. All aye, motion carried.

Motion by Commissioner Crochrell, seconded by Commissioner Campfield to go into Closed Session under 2C5. Roll call vote, Commissioner Campfield, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye Commissioner White, aye. All aye, motion carried.

Closed Session began at 12:28 p.m.


Regular Session resumed at 12:43 p.m.

Motion by Commissioner Crochrell, seconded by Commissioner Campfield to adjourn the meeting. Roll call vote, Commissioner Campfield, aye, Commissioner Crochrell, aye, Commissioner Collins, aye, Commissioner Gray, aye Commissioner White, aye. All aye, motion carried.

Meeting adjourned at 12:44 p.m.

  
Chairman

Attest:

  
Secretary